

# LOCKDOWN DRILL

## PROCEDURES IN CASE OF VIOLENT INTRUDER(S)

### LOCKDOWN

- Stay in or quickly go to the nearest office, room, classroom, or lab
- Quickly warn others nearby
- Immediately lock and barricade all doors as able
- Close and lock windows
- Turn off lights and audio equipment
- Move away from doors and windows; stay low
- Turn your cellphone to silent mode
- Stay quiet and try to remain calm

### AVOID

- Washrooms
- Open areas

### STAY

- Stay in your place of shelter until you have been advised by police and/or University authorities that it is safe to leave or by a TWU Alert message that indicates the lockdown is lifted and campus is secure

### INFORMATION

- Broadcast through TWU Alerts messages (text, computer screens, email)
- Posted on the University website [twu.ca](http://twu.ca)
- Sent via TWU email